



**TUITION AND FEES POLICY  
2020-21**

Options	#1	# 2	#3		#4
	<b>Annual Tuition</b> (includes \$1000 deposit)	<b>Early Bird Discount *</b>	<b>Semester Plan**</b>		<b>Optional Plan**</b>
<b>Payment</b>	100%	100%	70%	30%	9 equal Installments
<b>Due Date</b>	15 <sup>th</sup> July	30 <sup>th</sup> April	15 <sup>th</sup> July	15 <sup>th</sup> Dec	15 <sup>th</sup> July to 15 <sup>th</sup> March
<b>Programs</b>					
<b>Grades 6-12</b>	10,480	8,532	6,636	2,951	1,117
<b>Grades 1-5</b>	8,977	7,180	5,584	2,483	940
<b>Toddler-KG</b>	7,690	6,021	4,683	2,082	788

**Notes:**

- **Options #2-4 payments exclude the \$1000 mandatory, non-refundable Tuition Fees Deposit.** The tuition deposit is paid separately and prior to entrance to secure acceptance and a seat.
- **\*The Early Bird Discount (EBD)** provides a 10% discount on tuition fees, net of the \$1000 Tuition Fees Deposit, and must be paid by the 15<sup>th</sup> April for new and returning students. The EBD is not available to those who have scholarship/financial aid/discount provisions in place. Only CRIA students with two years completed and new local school student transfers (with at least two years in a Costa Rica-based school) may use this Early Bird option.
- **\*\*Semester and Optional** payment plans include a premium equivalent to 9% (prorated) in the installments above. Semester & Optional plans are net of the \$1000 Tuition Fees Deposit.
- **A sibling discount** of 10% for the third child and 20% for the fourth child and above; pertains to the youngest child(ren) enrolled full-time for tuition fees only.

One semester tuition fee is 55% of the annual tuition fee. The semester and optional payment plans do not apply for one semester fees. Students who enter CRIA the second semester, tuition and all related fees are due again before the start of the first semester of the following school year as normal. Tuition fees must be paid on time within the tuition payment options schedule above.

Late payments shall incur a 1.5% monthly penalty and will lead to de-enrollment if any portion is unpaid by the last day of each term as per Ministerio de Educacion Publica de Costa Rica decree # 24017. Term end dates for 2020-21 are found on the School Calendar. All tuition payments are non-refundable.

**Tuition Fees Deposit**

- Mandatory Tuition Fees deposit for all students Toddler to Grade 12 of \$1000
- **Due date for returning students: 15<sup>th</sup> April prior to the August start date**
- Due date for new students: upon acceptance to secure seat and before joining classes
- Tuition Fees Deposit is non-refundable



**New Student Matriculation Fee: Toddler-Grade 12**

For new families transferring from overseas or home-based schooling, there is a one-time New Student Matriculation Fee of \$1000 per student enrolled. This fee is for new students who are enrolling for one term, one semester or full year. New Student Matriculation Fees are billed upon acceptance along with the Tuition Fees Deposit and are non-refundable. Transfer students from other Costa Rica schools are exempt from the New Student Matriculation Fee.

**Billing and Payment**

School fees are quoted in US dollars. Payment can be made in colones at the official Banco Central sell-rate or in US dollars. The school business office will only accept checks. Make checks payable to “Guanacaste School Parents Team S.A.” Payment in cash (or by check) can be made by depositing the amount due in any branch of:

**Local Wire Transfers or Deposits**

Name: Guanacaste School Parents Team, SA  
 Bank: Banco de Costa Rica  
 Account #: 001-0307494-3  
 Denomination: DOLLARS  
 Cuenta Cliente: 15201001030749436  
 Cedula #: 3-101-668823  
 IBAN: CR90015201001030749436

**international Wire Transfers**

**For international wire transfers, please add \$70 to the total of the invoice for bank fees**

SWIFT:	BCRICRSJ	<u>Bank Address:</u>
UNIVERSAL CODE:	019339	Banco de Costa Rica
Account #:	001-0307494-3	Av Central y Av Segunda
IBAN:	CR90015201001030749436	Calle 4 y 6
Account Name:	Guanacaste School Parents Team, SA	San Jose, Costa Rica
ID:	3-101-668823	

CRIA does not accept US dollar checks drawn on banks domiciled outside the USA, except for dollar checks drawn on Banks in Costa Rica. All transfer fees should be paid by the sender.



Payment made by deposit must be identified with the student's name, with a copy sent (by hand or email) to the school Business Office, Tel# (506) 2654-5044, or email Margarita Elizondo at [m.elizondo@criacademy.com](mailto:m.elizondo@criacademy.com) . Otherwise, the deposit cannot be credited to your school account.

### **Additional Fees and Expenses**

Additional fees are charged for regular school-to-home transportation, bus service, food service, instrument rentals, some after school activities, field trips other than four selected grade level trips, a copy of the school yearbook and yearbook photos. Students are required to purchase the official P.E. and CRIA school uniform. Additional charges may be levied for consumable materials or special tools in courses like advanced art or math, and for personal reference texts, when required by the school. A **school supplies list** is provided for each grade level for each student to purchase. See the school website for lists.

**Tuition fees surcharges** for special education services or programs are required for enrollment at CRIA. Special Education services or programs could include, but are not limited to, special classes/tutoring in areas such as ELL, remedial learning, specialized arts and ASAs, learning disabilities, gifted and talented programs, online courses, and support services for students who are learning impaired or who have identified limited special needs. **Please see the Tuition Fees Surcharges Policy details, posted in March 2020.**

CRIA pays for MAP and PSAT testing at School Director-approved timings each year. Any additional external testing per year beyond the testing covered by the school needs to be paid for by the student taking the test.