



**TUITION AND FEES POLICY  
2021-22**

**TABLE ONE: TUITION FEES**

	Option # 1		Option #2		Option #3
	Annual Tuition (ex- Dep.)	Early Bird Discount* (ex- Deposit)	Semester Plan** (ex- Deposit)		Installment Plan (ex- Deposit)
<b>Payment</b>	100%	100%	70%	30%	9 Payments
<b>Due Date</b>	NA	15 <sup>th</sup> April	15 <sup>th</sup> July	15 <sup>th</sup> Dec	15 <sup>th</sup> Jul-15 <sup>th</sup> Mar
<b>Gr. 6-12</b>	8,775	7,900	6,042	2,633	975
<b>Gr. 1-5</b>	7,875	7,090	5,412	2,363	875
<b>Todd-KG</b>	6,975	6,280	4,782	2,063	775

**TABLE TWO: OTHER MANDATORY FEES**

Tuition Fees Deposit (All Students)	New Student Matriculation Fee <sup>^</sup>
100% (annual fee)	100% (one-time fee)
\$1,000	\$1,500

- **Options #1-3 payments exclude the \$1000 mandatory, non-refundable, non-transferable Tuition Fees Deposit.** The tuition deposit is paid separately and prior to acceptance each year.
- **\*The Early Bird Discount (EBD)** provides a 10% discount on tuition fees, net of the \$1000 Tuition Fees Deposit, and must be paid by the 15<sup>th</sup> April for new and returning students. The EBD is not available to those who have scholarship/financial aid/discount provisions in place.
- **\*\*Semester** payment plan includes a discount of \$100 for the 15<sup>th</sup> July payment.
- <sup>^</sup>Transfer students from other Costa Rica schools are exempt from the **New Student Fee**.
- **A sibling discount** of 10% for the third child and 20% for the fourth child and above; pertains to the youngest child(ren) enrolled full-time for tuition fees only.

Late payments shall incur a 1.5% monthly penalty and will lead to de-enrollment if any portion is unpaid by the last day of each term as per Ministerio de Educacion Publica de Costa Rica decree # 24017. Term end dates for 2021-22 are found on the School Calendar. All tuition payments are non-refundable and non-transferable.

**Tuition Fees Deposit: Toddler-Grade 12**

- Mandatory Tuition Fees deposit for all students Toddler to Grade 12 of \$1000
- **Due date for returning students: 15<sup>th</sup> April prior to the August start date**
- Due date for new students: upon acceptance to secure seat, whether a partial year or full year.
- Tuition Fees Deposit is non-refundable and non-transferable, not prorated for partial year.



**New Student Matriculation Fee: Toddler-Grade 12**

For new students transferring from overseas or home-based schooling, there is a one-time New Student Matriculation Fee of \$1,500 per student enrolled. This fee is for new students who are enrolling for one term, one semester or full year. New Student Matriculation Fees are billed upon acceptance along with the Tuition Fees Deposit and are non-refundable and non-transferable. Transfer students from other Costa Rica schools are exempt from the New Student Matriculation Fee.

**Billing and Payment**

School fees are quoted in US dollars. Payment can be made in colones at the official Banco Central sell-rate or in US dollars. The school business office will only accept checks. Make checks payable to “Guanacaste School Parents Team S.A.” Payment in cash (or by check) can be made by depositing the amount due in any branch of:

**Local Wire Transfers or Deposits**

**BANCO BCR**

Name: Guanacaste School Parents Team, SA  
 Bank: Banco de Costa Rica  
 Denomination: DOLLARS  
 Cedula #: 3-101-668823  
 IBAN: CR9015201001030749436

**Banco Nacional**

Name: Guanacaste School Parents Team, SA  
 Bank: Banco Nacional  
 Denomination: DOLLARS  
 Cedula #: 3-101-668823  
 IBAN: CR50015119320020021224

**international Wire Transfers**

For international wire transfers, please add \$70 to the total of the invoice for bank fees.

SWIFT:	BCRICRSJ	<u>Bank Address:</u>
UNIVERSAL CODE:	019339	Banco de Costa Rica
Account #:	001-0307494-3	Av Central y Av Segunda
IBAN:	CR9015201001030749436	Calle 4 y 6, San Jose, Costa Rica
Account Name:	Guanacaste School Parents Team, SA	
ID:	3-101-668823	



CRIA does not accept US dollar checks drawn on banks domiciled outside the USA, except for dollar checks drawn on Banks in Costa Rica. All transfer fees should be paid by the sender.

**Payment made by deposit must be identified with the student's name, with a copy sent (by hand or email) to the school Business Office, email Margarita Elizondo at [m.elizondo@criacademy.com](mailto:m.elizondo@criacademy.com) . Otherwise, the deposit cannot be credited to your school account.**

### **Additional Fees and Expenses**

Additional fees are charged for regular school-to-home transportation, bus service, food service, instrument rentals, uniforms, some after school activities, field trips, a copy of the school yearbook and yearbook photos. Students are required to purchase the official P.E., House Team and CRIA school uniform. Additional charges may be levied for consumable materials or special tools in courses like advanced art or math, and for personal reference texts, when required by the school. A **school supplies list** is provided for each grade level for each student to purchase. See the school website for lists.

**Tuition fees surcharges** for special education services/programs are required for enrollment at CRIA. Special Education services or programs could include, but are not limited to, special classes/tutoring in areas such as ELL, remedial learning, specialized arts and ASAs, learning disabilities, gifted and talented programs, online courses, and support services for students who are learning impaired or who have identified limited special needs.

CRIA pays for MAP (KG-Grade 8) and PSAT testing (Grade 9-11) at School Director-approved timings each year. Any additional external testing per year beyond the testing covered by the school needs to be paid for by the student taking the test.